



Illinois Joining Forces Meeting Minutes

Tuesday, October 5th

Call To Order:

Roll Call – All members attending in person

Erica Jefferies
Kevin Smith
Andrew Dillon
Dave Leckrone
Matt Schachman
Brad Thomas
PHONE
Megan Everett
Tom Miller
Tovyn Hines
Modie Lavin
John DeBlasio
Bill Brown

Quorum Verified

Minutes Review

Miller – Moves to accept the minutes

No discussion

Leckrone – Second

Accepted unanimously

Dillon reviewed all content in Board packets-will email later on to those not in attendance.

- Discussed the progress of the IJF Chicago Lighthouse Call Center- 90-day mark 3 phase utilization implementation. Achieved 98% of objective for call center utilization.
- Serving Those Who Serve discussed as a weeklong project spearheaded by Jeffries, will push to promote on social media
- Financial Review Packet

Financial Update

- Total expenditures to date- \$56,746. This is 1/3 of last years
- \$90,000 Boeing grant was received on September 21st via email, but not recognized until Boeing had a letterhead. Boeing committed to long-term
- September funds
 - o \$8,577.00 was repurposed and used to pay deferred payroll
 - Kathryn Hodes
 - Len Harris
- BBMC final payment is due April 1st 2018. Dillon is confident that they will renew
- Gidwitz gave \$5000.00. Committed to much more once they get everything straightened out
- Chris Crane- CEO of Exelon set up meeting with Hiller and Dillon'



No discussion on the financials.

Pipeline

- Eastern Star Masonic Order verbally consented over phone to \$1500.00/ month for 10 months
 - o Funding travel and taking care of veterans downstate

No questions asked regarding Pipeline

Audits

- Dillon discussed the audits the annual financial filing and 990 prep. As an organization we should expect to see 4 and 5 audits. Miller is currently putting that information together
- John Belassio suggested we create a process institutionalizing how we audit so we can repeat process in the future

ByLaws Discussion:

- Kevin Hull reenters room
- Redline copy of ByLaws reviewed by Dillon
- Erica Jefferies asked if this will be on the veto section of the legislative docket for 2018
- Dillon confirms it will be in veto session and the end of October as long as the board agrees with it.
- Erica Jefferies moved to allow each board member to review on their own, instead of going line by line and send any issues to the Board
- Bill Brown questioned why we are exempt from open meetings
 - o Dillon stated that it was somehow written in into the bylaws
 - o John DeBlassio concerned that it doesn't fit into this model
- DeBlassio seconded Jefferies suggestion to review
- Kevin Hull recommended that we take our time with the bill
 - o Dave Legrone agreed there is no reason to rush it
 - o Tom Miller also suggested we take our time with it and the Board should all approve it before it goes to general assembly
- Kevin Smith motions to set
- Erica Jefferies motions to get feedback regarding ByLaws from all board members via email by October 13, 2017
- Bill Brown seconds movement

Erica Jefferies moves to extend meetings another 30 minutes

Tom Miller seconds

TigerTeam

- Intermin report of Tiger team in packet
- Dillon asks everyone to be available for feedback by next meeting
- Tom Miller requests all documents be mailed to executive board members

Dillon , Toyin Chapman and Kevin Hull depart

Executive Search Update

- Matt and Brad updated board regarding the screening of resumes and narrowing it down to four different archetypes
 - o Credentialed/ Non-Profit
 - o Senior Military Leader



- Non Veterans
- Veteran Athlete
- Proposed Timeline
 - Phone interviews with take place on Wednesday October 11th (John, Kevin, Bill, and Tom administering)
 - In person interviews for late October
 - Final Interviews- late Oct-Nov
 - Need 3 weeks of notice to start and put in a good transition plan

Adjournment

Miller moves to adjourn the meeting

Second: Erica Jefferies

Meeting adjourned

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Chairman Update – Addressing Board Structure:

- 7-7-7 structure has been agreed upon, but the most important aspect of that new structure is the types of members, not the number of members (Working Group reps, Fund Development reps, and Government reps)
 - This will give us more flexibility in the size of the board
 - Allows us to collapse or expand as needed
- We need to establish onboarding procedures
 - Consider developing a Membership Committee for onboarding
 - Tom Miller
 - Victor LaGroon
 - Toyin Hines

Quick “Tiger Team” Update:

- Focus is migrating to regional subgroups → leading to 3 or 4 working groups
- Recommendation is coming forward to the Board for a revised working group structure
- Accountability will be important, which will come by way of a staff member being focused on leading/managing the working groups

ByLaws Discussion:

- Tom Miller suggested that everyone should read the current bylaws
- Rep Chapa LaVia offered to provide a review of the bylaws since her legislative committee drafted the original documents

New Business:

- Kevin Smith raised a question of whether or not IJF will be in a position to provide reimbursement for expenses that members incur in support of IJF



Adjournment

Jeffries moves to adjourn the meeting at 1537 hours

Second: DeBlasio

Meeting adjourned